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In this chapter:

- Software Overview
- Preliminary Steps
- Package Inclusions

This guide provides the information you need to:

- Install and run your Trimble Accubid estimating program and related components
- Check or set the number of licenses available on your network security server or on your local security device
- Familiarize yourself with the Trimble Accubid estimating program

This guide assumes that you have a basic familiarity with the Windows graphical user interface, and with terms such as click, drag, open, and folder or program group. If these terms are unfamiliar, you may want to run the Windows online tour from the Windows Help module. Consult your Microsoft Windows documentation for more information.
Software Overview

Because Trimble’s family of estimating software consists of several programs, the program name displayed in the screens are specific to the program being installed.

With this in mind, throughout this guide, whenever you see program, substitute it with the appropriate estimating program, that is, the one you are installing.

Trimble’s family of estimating software covers a wide range of needs, from the entry-level PowerBid to the comprehensive Trimble Accubid Classic Estimating Pro. At any time you can trade up to another product and pay only the difference between the two prices.

PowerBid

Specifically designed as an entry-level solution, PowerBid is easy to use, with fast and accurate results. Suitable for smaller residential and commercial projects, PowerBid includes an extensive database of priced material items and assembles, as well as competitive labor units. PowerBid provides a powerful unit price spreadsheet, automatically generated from each takeoff line in the audit trail.

BidWinner

BidWinner provides the added flexibility and convenience of multi-level takeoff breakdowns, labor codes, cost codes, labor factoring, typical takeoffs, item substitution, and the ability to filter both the audit trail and the extension. BidWinner is a versatile program designed to produce fast and accurate results, and to provide project management control, allowing you to track labor and cost activities on the job. BidWinner is best suited to contractors with small to medium-sized commercial, industrial, and residential projects.

BidWinner Plus

Building on the strong foundation of BidWinner, BidWinner Plus provides additional takeoff modules, and a number of advanced features, including the ability to create designations and use hot lists to perform takeoffs. BidWinner Plus is best suited to contractors bidding on medium-sized commercial, industrial, and residential projects.
**Classic Estimating Pro**

The most comprehensive of the Trimble’s estimating programs, Trimble Accubid Classic Estimating Pro provides the user with a flexible tool incorporating project management, job analysis, and scheduling features. This program is best suited to contractors bidding on medium to large commercial, industrial, institutional, manufacturing, treatment plants, or multi-unit residential projects. Using Trimble Accubid Classic Estimating Pro, you can easily extract all the information you need to review the takeoff, get material price quotes, order materials, schedule the project and manage the job more efficiently.
Preliminary Steps

Before you begin installing your Trimble Accubid estimating program, you must verify that your computer meets the minimum system requirements. You should also check that your product package includes all the necessary items. Refer to the Trimble MEP website (mep.trimble.com) for detailed information.

Package Inclusions

Your product package includes the following:

• ONE Trimble® Accubid Classic software installation disk. This disk contains the necessary files for installing the different estimating program tiers and related components. The following folders are included on the disk:
  
  – Extras
    Contains Adobe® Acrobat® Reader which allows you to view or print formatted versions of the online help and this guide.
  
  – Documentation
    Contains the printable versions of this guide and the online help

• ONE security device (new users only)
  Allows authorized users access to all the features in the estimating program, including the ability to save, print and export.

If you are missing any of these items, please contact MEP Client Services at 1-800-361-3030 or by email at accubidsupport@trimble.com.
CHAPTER 2

Installation

In this chapter:

- Install Software
- Install Additional Components
- Security Device

From the Trimble® Accubid Classic software installation disk, you can install these program items:

- Classic Estimating tiers Pro, BidWinner Plus, BidWinner, or PowerBid, and optionally:
  - Material database
  - Database Manager module
  - Price Update module
  - Trimble Accubid Supplier Link module
  - Trimble Accubid Network Security Server (including the License Administrator)
- Trimble® Accubid Classic ChangeOrder or ChangeOrder Pro (if you have purchased a software license for this product)
2 Installation

- Trimble® Accubid Time & Material Billing (if you have purchased a software license for this product)
- Trimble® Accubid LiveCount (if you have purchased a software license for this product)
Preliminary Steps

Before you begin installing your Trimble Accubid estimating program(s), you must verify that your computer meets the minimum system requirements. You should also check that your product package includes all the necessary items. Refer to the Trimble MEP website (mep.trimble.com) for detailed information.

Important Notes

- Make sure your computer meets the minimum system requirements before you proceed with the installation. For more information, see page 5.
- If this is the first installation of a Trimble Accubid program on this workstation, you should complete the installation before attaching the security device. For instructions, Install Software below.
- If you currently have a previous version of a Trimble Accubid estimating program installed, you do not have to uninstall it before installing this release.

Common Installation Commands

- During the installation process, you will see the following in many of the windows.
- To proceed with the installation and advance to the next window, click Next.
- If you want to return to the previous page, click Back.
- If you want to discontinue the installation, click Cancel. You will be asked to confirm the cancellation. Click Yes if this is your intent. If you pressed the Cancel button in error, click No and the installation will continue.
- Finish completes the installation.
2 Installation

Install Software

1. Log on to your workstation as the workstation administrator (not network administrator).

2. Insert the Trimble® Accubid Classic software installation disk into the appropriate drive of your computer. If the installation does not start a few seconds after you insert the installation disk, proceed as follows:
   
   − Double-click on the **Computer / My Computer** icon.
   
   − Locate the drive containing the installation DVD. Click on it to display the contents of the DVD.
   
   − Double-click **AutoRun.exe** to open the main installation screen.
3. From the Trimble Accubid Classic product menu, click the **Install Estimating/ChangeOrder/Service Management** option.

The *Welcome to the InstallShield Wizard for Trimble Accubid Classic* screen displays.
2 Installation

Review the Warning information on this screen and then click Next to continue. The License Agreement screen displays.

4. Read the agreement. Click the I accept the terms in the license agreement and then click Next.

Tip – You can click the Print button if you want a hard copy of the agreement.
5. In the next screen, verify the user information and modify if necessary, then click **Next**. The *Custom Setup* screen displays.

![Custom Setup Screen](image)

The Custom Setup screen allows you to choose the Trimble Accubid Classic modules you want to install. You can also specify the installation location.

a. Click ▼ next to each application you want to install to select the module from the list. The following table illustrates how the icon displays when items are selected/not selected, and so on.

- ![Icon](image) Indicates the program item will be completely installed onto the local hard drive.
- ![Icon](image) Indicates that the program item and all of its sub-items will be installed onto the local hard drive. The icon displays only when a program item has sub-items.
- ![Icon](image) Indicates that the program item will be installed only when it is required.
- ![Icon](image) Indicates that the program item will not be installed.

b. To change the default folder where the component will be installed, click the **Change** button *while the component is selected*. 
6. the Ready to Install the Program screen, click to **Install** to begin installing the selected features.

7. In the InstallShield Wizard Completed screen, the Install material database checkbox is selected ✔️ by default.
Trimble recommends that you leave this selected and install this database now. Click Finish.

8. In the *Trimble Classic Material Database Install* screen:
   a. Click next to the **Country** and **Measurement** fields and select the appropriate setting for your database.
   
   ![Trimble Classic Material Database Install](image)

   b. The *Install default job files* checkbox is selected by default. Trimble recommends that you install these files.

   c. Click **Install**. The material database is installed on your computer.
**Security Server**

The Install Network Security Server option on the installation disk allows you to install the files required for licensing your Trimble Accubid Classic software.

- If you are using a central network security server, you must install this software on the network computer. You must also attach the security device to that computer.
- If your workstation will be pointing to a network security server, installing this separate application is not necessary. A security device is *not* required in this case.
- If you are using the workstation in a stand-alone mode (not connecting to a network security server), you must install this software on each workstation. Each workstation must have a security device.

*Note – The security device(s) is included in your software package.*

1. Click **Install Network Security Server**.
2. Follow the on-screen prompts to install the required software.

**Security Device**

To run your Trimble Accubid Classic software program, you must either have a local security device attached to your computer, or be linked to a network security server. Otherwise, the program runs in demo mode, with important features disabled.

- If you are planning to access a network security server installed on another workstation, you can link to the security server from the program following installation.
- If this is the first installation of a Trimble Accubid program on this workstation, you should complete the installation before attaching the USB security device.
• Attach the security device to any of your USB ports. If all your USB ports are currently occupied, you can purchase a USB hub to provide additional USB ports.
Install Additional Components

Once you have installed a Trimble Accubid estimating program, you can install additional components to it or remove some, or re-install program files you inadvertently deleted or moved. To accomplish this, use the Modify option available from the Program Maintenance screen.

Tip – You must have a Trimble Accubid estimating program already installed and have the install disk before continuing.

1. Insert the Trimble Accubid Classic software product installation disk into the appropriate drive in your computer. The Program Maintenance screen displays.

2. Click the Modify option button. The Custom Setup screen displays. Refer to 17 for more information about selections in this screen.

   Click Next.

3. When the modify installation is complete, click Finish.
Getting Started

In this chapter:

- Open Estimating Program
- Estimating Screens
- Assistance/Help

This chapter provides an overview of using the Classic Estimating software, including:

- Opening the application
- Connecting to a database
- License Administration
- Classic Estimating software basics
Open Estimating Program

Once the installation is complete, you can run the Trimble Accubid Classic Estimating program. To do this, click Start / Programs / Trimble Accubid and then the appropriate program (based on your purchase).

There may be circumstances where a screen may appear before you are allowed to use your program. These are:

- No security device detected
- No database detected

No Database Detected

A material database is required to create jobs and to run the online tutorial. If you chose not to install a material database, or if the estimating program is unable to find a material database in any of the specified database folders, the following dialog displays.

You have the following options:

- **Restore Database**
  This option allows you to restore a backup copy of a material database, if one is available. For instructions on restoring a database, see the online help.

- **Connect to Database**
  This option allows you to connect to a material database that resides in a different folder. You will be prompted to indicate the location of the material database.
• **Proceed without Database**
  This option allows you to run the program without a database. You will not be able to create jobs or run the online tutorial without a database.

**Connect to a Material Database**

Material databases may be stored in one or more folders on your hard drive or network; however, only those databases stored in folders designated as database folders appear in the database selection screens. To connect to an existing material database, you must add the folder for that database to that list.

1. In your Estimating program, click the **Settings / Database Folders**. The **Database Folders** dialog displays.

2. Click **Add** to display the **Folder Name** dialog. Either type the full path of the folder or folders where the databases are stored or click **Browse** to navigate to the location.
   - If you’re on a network and want to store databases in a shared folder you can specify the computer name along with the folder. For example, if you want to store your jobs in a folder named Program Files\Trimble\Databases on a drive shared as C on a network computer called BIDS, you would specify the job folder as follows: `\BIDS\C:\Program Files\Trimble\Databases`
   - To share a database folder located on another computer, the folder must be shared with either read only or read and write access.

3. Click **OK** to add the folder and to return to the **Database Folders** dialog. The new folder is now available and selected in the list.

4. In the **Database Folders** dialog, click **OK**.
No Security Device Detected

If you try to run the program without either attaching a local security device or linking to a network security server, the following warning appears.

- If you are using a local security device and this message appears, the security device may not be properly attached. For information on attaching the security device, see page 20.
- If you want to link to a network security server, click the Change Settings option button. In the Security Device Settings screen:
  
  You can indicate the location of a network security server.
  
  OR
  
  Allow the program to search for one each time you run the program.

- If you do not have access to a local security device or a network security server, you can still run the program in demo mode. The demo version of the product has certain important features (such as save and print) disabled.

License Administrator

You can use the Trimble Accubid License Administrator program to check or set the number of licenses available on the network security server or your local security device.

To run the License Administrator program, click Start / Programs / Trimble / License Administrator.
Check Licenses
1. In the License Administrator window, click the Computer list and select the computer to be checked for licenses.
2. Click Connect. The total number of licenses for each product is listed, along with the number of licenses currently in use, the user and computer using those licenses, and the time stamp for that usage.

Tip – If you experience any problem linking to a security server, our technical support representative may instruct you to click the Network Settings button and specify a different network protocol.

Update Licenses

Web License Update
To update your licenses through an internet connection, follow these steps:
1. In the Trimble Accubid License Administrator window, highlight the Product/License you wish to update. Click the Web License Update button. The Transmission Warning dialog opens.
2. Click Yes to continue with the update. The Web License Update dialog displays and the progress bar will indicate the status of the update.

File/Manual License Update

Tip – You must be in contact with an MEP Client Services Representative before updating your license using one of these methods.

License Refresh Rate
By default, the list is updated every 30 seconds. To change how often the list of available licenses is updated, enter the desired rate (in seconds) in the Refresh Rate field.
Getting Started

Estimating Screens

Trimble Accubid estimating programs provide a number of screens to help you prepare, review, and manage your bids. All Trimble Accubid estimating program screens share a common look, feel, and behavior. This section describes the various screen components and also provides instructions that enable you to customize and optimally use the screens.

Screen Components

The major screen components found on most of Trimble Accubid estimating program’s screens are described in detail in the sections that follow.
**Program Control Box**

The program control box appears in the upper left corner of the Trimble Accubid estimating program screen and provides menu options that close or minimize the program. To display the program control menu, click the program control box once, then click an option to select it.

**Job Control Box**

The job control box appears in the upper left corner of the job window and provides menu options that can be used to close or minimize a job window. To display the job control menu, click the job control box once, then click an option to select it.

**Title Bar**

The title bar displays the name of the program (the one in which you are working) and the title of the active window. If you change to a different job file, or switch between a schedule and a job window, the text in the title bar changes to reflect the new information.

**Menu Bar**

The menu bar displays the program’s menus, each of which consists of a number of related menu options. Single click a menu name to view its pull-down menu, then click
an option to select it. For more information about program menus and menu options, refer to the online help system.

**Toolbars**

Toolbars provide a quick way to access certain program functions without using pull-down or pop-up menus. If you position your mouse pointer over a toolbar icon and wait a second or two, the function represented by the icon displays in a tool tip. If a toolbar icon appears “grayed” out, that option is not currently appropriate or available.

For detailed information on the different toolbars used by Trimble Accubid estimating programs, see the online help.

**Screen Tabs**

The screen tabs that appear at the bottom of each screen allow you to move quickly between program screens. To move to another screen, click the appropriate tab. For example, to move to the Extension screen, click the Extension tab.

**Status Bar**

The status bar appears along the bottom of the program window and displays information messages, status messages, and the name of the currently loaded database.
Scroll Bars
You can use horizontal and vertical scroll bars to move hidden portions of a screen or window into view. If the entire contents of a window are already displayed on the screen, the scroll bars may be absent or dimmed to indicate they are not required.

Splitter
The splitter is used to divide the screen into separate window panes. You can drag the splitter up or down, or to the left or right (depending on whether the screen is divided horizontally or vertically), to adjust the portion of the screen occupied by each pane. Position your pointer over the splitter to change the pointer to a double-sided arrow, then hold down the left mouse button and drag the splitter to move it.

Screen Appearance
You can control the appearance of your program screens in a number of different ways.

- From the Appearance page, you can also choose themes that determine the overall color and appearance of the program screens.
- From the Appearance page on the Options dialog allows you to control the colors used in cells to represent different kinds of information.
- From any program screen with a grid, you can use the mouse to resize column widths.
- On most screens that consist of grids, you can control the order in which rows are displayed.
- Using screen styles, you can control the content and fonts of job screens, and the Job Schedule screen.
Screen Themes

Screen themes control the overall color and appearance ("look and feel") of program screens. You can select a different screen theme from the Appearance page of the Options dialog. (To display the Options dialog, go to Settings / Options.)

The available themes correspond to the themes available in different versions of your operating system.

Screen themes do not affect the foreground or background colors of individual grid cells. You can also control the foreground and background colors of cells from the Appearance page of the Options dialog.

Control Cell Colors

The Trimble Accubid Classic application uses certain combinations of foreground and background colors to represent different kinds of information in cells. The foreground color is applied to the text itself, while the background color is applied to the area behind the text. For example, by default, missing or incomplete data displays as white text on a red background.

To override the default colors, go to Settings / Options, and then click the Appearance tab. The Appearance page allows you to control the colors used to represent different kinds of information, and choose themes that determine the overall color and appearance of the program screens.

To specify a different color, click the Foreground or Background selection list and select the desired color. The Sample area displays the foreground and background colors you choose. To return all color settings to their original default values, click the Reset All button.

Resize Screen Columns

From any program screen with a grid, you can resize the column widths to bring hidden information into view, or allow the program to determine the ‘best fit’.

1. Position the pointer on the column heading you wish to resize.
2. Move the pointer directly over one of the grid boundaries until it becomes a double-sided arrow.
3. Hold the left mouse button down and drag the grid boundary to resize the column.

Alternatively, move your pointer over the grid boundary of the column you wish to resize so that the pointer becomes a double-sided arrow. Then, double click the left mouse button to have the program automatically resize the column.

Tip – A string containing ##### occurs when a cell value that is wider than the column width. To view the actual value in the cell, increase the width of the column.

Sort Grids

On most screens that consist of grids, you can control the order in which rows are displayed. You can sort the rows using any of the available column headings. For example, you can sort the Direct Labor screen by Hours, in ascending or descending order.

You can sort rows on any screen except the Job Info, Takeoff, and Totals screens.

To control the order in which jobs appear on the Job Schedule screen, select the Sort Schedule option from the Filter & Sort submenu under View.

• Click a cell in the column you want to sort by.
  – Click the Sort Ascending button on the toolbar to sort rows in ascending order (numerically beginning with 1 then alphabetically beginning with A).
  – Click the Sort Descending button to sort in descending order.
An up or down triangle will appear in the heading of a column being used to sort rows in ascending or descending order.

Tip – The sorting will be ignored when printing or exporting screen information. While the sorting is in effect, the Insert, Cut, and Paste options will not be available from the pop-up menus for individual rows.

• To remove the sorting so that rows display in their default order, click the Clear Sort button on the toolbar. The sorting is automatically cleared when you switch to another program screen.

Screen Styles

Using screen styles, you can control the content and fonts of job screens, and the Job Schedule screen. You can control the columns that appear, the width of the columns, and the fonts to use to display the information. (Job screens include any screens except the Schedule screen) You can create multiple screen styles, each with a different combination of columns, column widths, and fonts, and easily switch back and forth between different screen styles.

Tip – If you do not create a screen style, the program uses the default screen style which includes all the possible columns. Trimble Accubid Classic programs maintain separate sets of screen styles for the job screens, and the Job Schedule screen.

The screen styles you create while displaying a job screen become available on other job screens, but are not available on the Job Schedule screen. You can access and update a screen style from any job. If you change a screen style in one job, the change is applied to all jobs that use that style as well.

Though screen styles are primarily used to control the on-screen appearance of your estimating program, they can, in some cases, be used to determine the appearance...
and content of reports such as database reports and job summaries. To control the appearance of other printed reports, you use report styles.

When you save a job, any changes you have made to the current screen style are saved as well. Each time you run your estimating program, the program will automatically open the screen style in use the last time you displayed the Job Schedule screen. Each time you open a job, the job automatically loads the last screen style used with this job. When you create a new job, the current screen style serves as the default screen style for the new job.

Tip – If a screen style is shared by multiple jobs, any changes made to the style sheet from one job does affect the style sheet of the other jobs that use it.

If you’re on a network, you can share screen styles between multiple users. To do so, specify a shared location for the screen style files on the File Locations page of the Options dialog.

**Enter Information**

Depending on the cell, you can enter values directly, select from a list of possible values, or invoke a dialog where the value can be determined. When entering values directly, you can enter them one at a time or fill multiple cells with the same value.

You can also copy and paste information from other applications, such as Microsoft Word or Microsoft Excel, into any editable grid.

**Display Lists/Diags**

Depending on the cell, you can enter information directly, select from a list of possible values, or invoke a dialog where the value can be determined.

If a cell can only accept a limited number of value, a drop-down list icon will appear in the cell when its row is selected. To display the list of possible values, click on the drop-down list icon.
If the value of a cell depends on the information you select or enter on a dialog, then a dialog icon will appear in the cell when its row is selected. To invoke the dialog, click on the dialog icon.

![Dialog Icon Example](image)

**Fill Range of Cells**

The Fill menu option (available from the Edit menu) allows you to update a range of cells with the same value. You can use an existing value or enter a value in a cell to fill a range of selected cells.

**Existing Value**

1. Click the cell that contains the value you want to use.

2. Drag the mouse up or down over the whole range of cells that you want to set to the same value. You can select any number of consecutive cells within the same column.

3. Click **Edit / Fill**.

   OR

   Click in the cell or column, and then right-click and select **Fill** from the pop-up menu.

All the highlighted cells now contain the same value you assigned to the first cell.

**New Value**

1. Click the first cell of the range that you want to change and then drag the mouse up or down over the whole range of cells that you want to set to the same value. You can select any number of consecutive cells within the same column.

2. Enter the new value in the selected cell. As you type the value, it appears in the cell and in the edit bar.
3. Press the [Enter] key to update the first cell.

4. Click Edit / Fill.

   OR

   Right-click and select Fill from the pop-up menu.

All the selected cells now contain the same value.

**Copy Information from OtherApplications**

- You can copy information from other applications, such as Microsoft® Word or Microsoft® Excel®, and paste it into any editable grid.
- You can copy and paste multiple rows and columns of information, or a single cell.

For example, you can copy and paste multiple system breakdowns, complete with adjustment percentage and cost code, from an accounting spreadsheet into the System Modify dialog.

If you paste multiple rows or columns of information, your Trimble Accubid program will attempt to paste all rows and columns. If any of the information is incompatible with any of the destination cells, the program will paste only the compatible information. A message displays indicating that some of the information could not be pasted. For example, if you are copying and pasting alphanumeric information into the first two columns of the Direct Labor screen, the program will paste into the Labor Type column, but not the Crew column, since this column accepts only numeric input.

**Menus**

Pull-down menus appear across the menu bar. Each menu consists of a number of related menu options that appear when you click the menu heading. For example, when you click the Job menu, the various job-related menu options appear. To select one of the menu options from the pull-down menu, click the option name. For a description of program menus and menu options, the online help system.

**Pop-Up Menus**

Pop-up menus are menus that appear when you click with your right mouse button. Each pop-up menu displays options specific to the screen component at which your pointer is currently positioned. For example, if you click with your right mouse button
over an entry in the audit trail in the Takeoff screen, the pop-up menu displays options that allow you to manipulate that takeoff. Pop-up menus provide a faster way of accessing the frequently used options that are also available within the pull-down menus on the menu bar.

Within the database tree on the left side of the Takeoff screen, however, the right mouse button returns you to the previous level after you have double-clicked a takeoff line from the audit trail to view the items that comprise the takeoff.

**Set Defaults**

You can set job defaults to determine the initial values that are automatically assigned to all new jobs, and specify the folders in which to store jobs. This section details setting job defaults, job folders and database folders. This section provides some information about defaults. Refer to the online help system for more details.

**Set Job Defaults**

By setting job defaults, you can determine the initial values that are automatically assigned to all new jobs. You can set specific overheads, taxes, labor allocations, etc. You can override any default value during a takeoff for a particular job. The defaults are simply intended to save you time by providing initial values when you begin a new job. You can edit the existing default job or create the new default job from an existing job.

1. Click **Settings / Defaults / Edit Default** Job. The Takeoff screen for the default job appears. The job file name is Default.es[VER#].
Tip – The default job shipped as part of your Trimble Accubid estimating program uses the following database, depending on the industry and country you selected at installation time.

<table>
<thead>
<tr>
<th>Industry</th>
<th>US</th>
<th>Canada</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electrical</td>
<td>ELEC USA NECA IMP</td>
<td>ELEC CDN NECA IMP</td>
</tr>
<tr>
<td>Mechanical</td>
<td>MECH USA</td>
<td>MECH CDN</td>
</tr>
<tr>
<td>Structured Cabling</td>
<td>VDV USA</td>
<td>VDV CDN</td>
</tr>
</tbody>
</table>

If the appropriate database is not on your system when you go to edit the default job, you are prompted to select a different database.

2. Modify values appearing on any of the available program screens. The values entered on these screens appear as initial values for any new jobs you create, regardless of the database you choose for the job. The default values can include labor rates, takeoff breakdowns, expenses, etc.

Tip – If you want to prevent the default job from being modified, you can use the Windows Explorer to set the file properties of the default job (Default.es11 in your C:\Program Files\Trimble\Jobdata or C:\ProgramData\Trimble\Databases folder, depending on your operating system) to read-only.

Refer to the online help system for more detailed instructions.
Assistance/Help
If you encounter a problem while using any of Trimble products, there are a couple of ways you can obtain assistance to successfully resolve the problem. In addition to the comprehensive online help system provided, you can contact a MEP Client Services Representative to obtain one-to-one assistance.

Accessing the Online Help
The online help is easy to use and is accessible through any of the following methods:

- Click the What’s This? Help button from the toolbar, then click the menu option.
- Click the Help menu from any screen, then click on the Contents tab to further locate the information you need.
Trimble MEP Client Services

Before calling MEP Client Services, we suggest you consult the online help. Many of the common questions are covered in this system.

Trimble MEP Client Services (Classic Estimating, Classic ChangeOrder, Time & Material Billing software and so on) is available Monday through Friday.

Note – We are not available on major holidays.

North America

Toll-free Telephone 1-800-361-3030
Toll-free Fax 1-888-363-5466

Outside North America

Telephone 1-905-761-8800
Fax 1-905-761-1234

Internet e-mail accubidsupport@trimble.com

Website mep.trimble.com

To benefit most from our MEP Client Services department, please comply with the following guidelines before making contact:

• Please be at your computer when you call, as our representatives may have to guide you through the instructions step-by-step.
• You may also be asked to provide the following information:
  • The product name and version (For example, Classic Estimating, and the version).
  • The operating system you are using (For example, Windows® Vista®, or Windows® 7).
• A detailed outline of the problem, whether you can repeat the problem, and what you were doing when the problem occurred.
When you call MEP Client Services after regular support hours:

• Please leave a detailed message on our voice mail system.
• You can also fax or e-mail our client services representatives.

Our representatives will review your submission and contact you the next business day.
Trimble Navigation Limited
116 Inverness Drive East, Suite 210
Englewood, CO 80112
USA

7725 Jane Street, Suite 200
Concord, ON L4K1X4
Canada

Mechanical/HVAC Support: 1-800-234-3758
Electrical Support: 1-800-361-3030

mep.trimble.com
3 Getting Started